



Hyderabad Karnataka Education Society's
**Shri Prabhu Arts, Science & J. M. Bohra Commerce
Degree College, Shorapur-585224, Dt: Yadagir**

Reaccredited "B+" by NAAC 3rd Cycle
University College Code: c309
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E-GOVERNANCE POLICY

INTRODUCTION

SP&JMB Degree College, Shorapur aims to establish technology-enhanced governance and management practices for transparent and efficient governance. To achieve this, the college has adopted the use of UUCSM, an e-portal provided by the Government of Karnataka, to facilitate all administrative and academic facilities. This will enhance transparency and information availability for effective decision-making.

PURPOSE

The purpose of this policy document is to provide guidelines to all academic and administrative heads, teaching and non-teaching staff, and students of SP&JMB Degree College, Shorapur.

SCOPE

This policy document applies to all departments, cells, and committees of SP&JMB Degree College, Shorapur.

OBJECTIVES


- To maintain and strengthen leadership through e-governance
- To provide online access to various services
- To enhance the functioning of the administrative office
- To make the college website the single point of information
- To support student admission and services
- To improve academic and administrative functions
- To facilitate internal and external examinations
- To establish an internet-based communication system
- To use finance and accounts modules efficiently
- To automate the library system

PROCEDURES

- **College Website:** The college website will serve as a single point for public information about the college and its functions. Important notices, events, committees, cells, departments, research publications, and policy documents will be displayed on the website. Web development services will be outsourced by the management.
- **Student Admission and Support:** First-year student admissions will be carried out through the UUCMS portal. The Learning Management System integrated into the college website through MOODLE will serve as a dedicated point of contact for academic course content access.
- **Academics and Administration:** Academic and administration modules will facilitate curriculum planning and attendance monitoring through UUCMS's ERP portal.
- **Internal & External Examinations:** For examination purposes, the college uses the UUCMS examination module provided by Gulbarga University Kalaburagi.
- **Internet-Based Communication System:** The college has created an institutional email for easy and effective online communication. All official communications will be carried out through email.

- Finance & Accounts: The financial modules of college ERP/Tally ERP will be used to maintain financial records effectively and efficiently. Profit and loss, receipts and expenditures, and all other reports will be generated automatically for effective resource mobilization and utilization.

- Library: The library automation will be introduced through e-lib ILMS software. All library-related information will be maintained through this server-based system. The OPAC system will be used for information searching and retrieval related to book availability. Online access to e-resources will be provided with a subscription to INLFIBENT consortia.



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